



## EXTENSION REQUEST

### CITY OF HUBER HEIGHTS DIVISION OF TAXATION

P.O. BOX 24309, HUBER HEIGHTS, OHIO 45424

PHONE: (937) 237-2976, FAX: (937) 237-2983

www.hhoh.org

Application for Extension of Time to File City of Huber Heights Income Tax Return

FOR TAXABLE YEAR ENDING \_\_\_\_\_

Taxpayer SS#/FID# \_\_\_\_\_ Account # \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_

An extension of \_\_\_\_\_ days for filing the City of Huber Heights Income Tax Return for the year stated above is hereby requested.

**ATTACH FEDERAL EXTENSION REQUEST.** The extended due date shall be the last day of the month following the month to which the due date of the Federal return has been extended.

1. ESTIMATED TOTAL TAXABLE INCOME ..... \$ \_\_\_\_\_

2. TAX RATE (2.25%) ..... \$ \_\_\_\_\_

3. ESTIMATED TAX DUE (LINE 1 X LINE 2) ..... \$ \_\_\_\_\_

4. CREDIT FOR TAX WITHHELD ..... \$ \_\_\_\_\_

5. ESTIMATED PAYMENTS AND/OR PRIOR YEAR OVERPAYMENT ..... \$ \_\_\_\_\_

6. NET TAX DUE (LINE 3 MINUS LINE 4 & 5) ..... \$ \_\_\_\_\_

CHECK# \_\_\_\_\_ AMOUNT PAID WITH THIS FORM ..... \$ \_\_\_\_\_

### PLEASE NOTE THE FOLLOWING:

File a copy of your Federal Extension Request and this form with the City of Huber Heights, Division of Taxation, **on or before the original due date of the return** and pay the amount you owe from line 6 above. **THIS IS NOT AN EXTENSION OF TIME TO PAY YOUR TAX. EXTENSIONS ARE NOT GRANTED ON AN AUTOMATIC BASIS.** Estimated Tax payments must still be made on a quarterly basis.

No penalty shall be assessed in those cases in which the return is filed and the final tax paid within the extended period provided all other filing and payment requirements of the City of Huber Heights Codified Ordinance have been met. **However, interest accrues on any tax due on the return from the original due date of the return until the date the tax is paid.** If it becomes evident upon further examination that declaration filing and payment requirements of the City of Huber Heights Codified Ordinance have not been fulfilled, penalty and interest may be assessed in full and in the same manner as though no extension had been granted.

#### FOR OFFICE USE ONLY

APPROVED

DISAPPROVED

- ☐ Failure to timely file the request.
- ☐ Failure to file a copy of the federal extension.
- ☐ Prior income tax, penalty, and/or interest balance owed to the City of Huber Heights.
- ☐ Failure to file any required income tax return or related document.

Extended to \_\_\_\_\_